

Ref- Recruitment- 17/22PRDRClient3411

## **Lead Driver – Protection Trained security Driver –**

### **Private family – London Surrey based**

The role will require a candidate to provide the highest quality security for the Principal, his family and the business ensuring that protection is given in accordance with, relevant security law and the principles of confidentiality and integrity . Provide on call chauffeur services whilst on duty to the Principal and his family. The role will also line manage and oversee day to day working of staff in the security and driving team . The client has specified it is essential that the candidate lives in the South East or Greater London

### **Duties**

Provide comprehensive security protection to the Principal and his family at their residence, outside, on social occasions and abroad as and when required. Duties are split into two areas and include but are not limited to:

### **Security**

The client has a small security team as part of his UK household staff. The drivers are embedded as part of the security package for the family and are integral to the day to day life of the entire grouping. The lead driver will report to and be directly subordinate to the Security Team Leader and the clients Private PA.

- Develop and maintain current procedures and practices relating to security and contribute to the formulation, implementation of any new policies and procedures
- Complete and review all necessary security driving risk assessments
- Provide, in conjunction with and at the direction of the security team leader , any necessary training to staff – To be determined
- Provide continual review and performance of security systems/contractors/outsourced suppliers relevant to the lead driver role.

### **Chauffeur**

- Chauffeur for the Principal when he attends the office in Central London.
- Transporting the Principals, their family and any passengers to and from the destination in a comfortable, safe and efficient manner in line with traffic laws and SOPs for threat and intelligence .
- Before any trip, duties include consulting open source information and topographic information systems to provide a safe and

- Vehicle Maintenance for all vehicles or arranging for others to maintain when agreed by the Principals. Keeping those vehicles spotless in appearance and ready to drive without issue at all times
- Checking engines have fluid, inspection of interior and exterior electrical and mechanical components, maintaining tyre pressure and keeping fuel levels at adequate levels. When mechanical work is required, schedule maintenance and when professional washing and detailed work are needed, make service appointments and facilitate vehicle transport to and from the garage – we highlight this as previous incumbent failed in this area.

### **Candidate requirements**

- Security Industry Authority (SIA) license (Close Protection) or be able to achieve this  
 Provable/Certificated Award in Protection Driving Skills ( Police or Commercial within 3 years)  
 RoSPA Silver Gold or IAM Award within last 2 1;2 years and CPD refreshers if applicable
  - In date – First Person on the Scene (FPOS) Able to use a defibrillator.
  - Proven experience of Security Driver /close protection work
  - Experience of driving luxury brands
  - Team player
  - Works well with children/young adults
  - Discretion, respecting client confidentiality
  - Knowledge of driving in Central London and being able to select and adapt routes to avoid traffic as well as being able to make their way through it effectively.
- DBS Check will be required- ( likely that this role will switch to contract role in May 2017 and t this point a London PHV license will be required to be obtained – at client expense)

### **Accommodation**

Self-contained flat within the Surrey property when on task

Start date: ASAP start for the right candidate

Hours: 48 hours a week – overtime will be paid pro-rata

Initial RoP- £56000.00pa

**Your application form will be initially sifted against criteria such as convictions and residency.**

- Following the initial sift your application will be assessed against the role criteria.
- If successful at this stage we will contact you regarding an interview date. You will receive a minimum of 7 days' notice. If you are unsuccessful at this stage we will also write to you and advise you of this.
- The interview will be a competency-based interview and questions will be posed around the criteria for the role in question, as set out in the advert and information pack. You will also be invited to undertake a health screening.
- If successful at interview we will send you an initial offer of employment which sets out what happens next.
- If unsuccessful we will also advise you in writing but will usually be unable to offer feedback.
- There is a requirement to complete mandatory training as above- (Specified courses post-employment will be paid by client. Students should have a minimum of 6 months currency on the employment criteria at the point of interview). Failure to pass this training may result in the termination of employment.

**All applications should include the following -**

A covering email covering previous experience and personal circumstances.

A CV covering the points above – to include area of residence and POC / Headshot photograph, five years employment history , If Military or Police service is listed please include Service Number or Warrant Number for initial vetting. A full list of relevant qualifications – with proof/scans attached.

Please in the first instance contact- **recruitment@polaris-operations.co.uk**